

June 16, 2025

The Mahaska County Board of Supervisors met in regular session on the above date at 9:00 a.m. in the third-floor conference room of the Mahaska County courthouse. Present were the following board members: Chairman – Mark Groenendyk; Vice Chairman – Steve Wanders and Member - Chuck Webb. Also present were the following: Madison Garden (County Auditor); Shawn Metcalf (Oskaloosa City Manager), Russ Van Renterghem (County Sheriff), Andrew Ritland (County Attorney), Deann De Groot, Dave Dixon. Present via phone were Stephanie Lathrop and Roger Shindell.

This meeting was live streamed by the Communications Research Institute of William Penn University.

Supervisor Groenendyk opened the meeting at 9:00 a.m. with a moment of silence.

It was moved by Webb seconded by Wanders to approve the agenda. All present voted aye. Motion carried.

Public comments: None.

Discussion was had regarding the Oskaloosa law enforcement center. The city has asked the board to consider a rental agreement for the law enforcement center to replace the original agreed upon 28E. Dixon, Metcalf, Ritland, and the board of supervisors discussed the base rent being a flat rate for a specific period with additional cost to the city for equipment and other miscellanies. Any physical changes to the building would have to be approved by the board. No decision was made today. A rental agreement is to be drafted by Ritland and presented at a future date.

A break was taken at 9:25 and the meeting resumed at 9:27.

It was moved by Wanders seconded by Webb to approve the minutes from June 02, 2025. All present voted aye. Motion carried.

Shindell and Lathrop with Carosh presented findings from their audit of the county's HIPPA training completion by the different county departments. Based on the findings, the county is at 89% completion rate and is compliant with HIPPA requirements. It was moved by Webb seconded by Wanders to approve renewal of the contract with Carosh Compliance Solutions. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to approve the contract with Heartland Insurance. All present voted aye. Motion carried.

It was moved by Webb seconded by Wanders to approve Mahaska County's Crime insurance policy. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to approve the Leighton Fireworks Permit. All present voted aye. Motion carried.

It was moved by Webb seconded by Wanders to approve Class C Retail Alcohol License for Your Private Bartender, LLC. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to approve the preliminary and final plat for Clayton Acres. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to remove Shelly Marberry from the maintenance payroll effective 5/30/25. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to approve the final guidelines for the Revolving Loan Fund. All present voted aye. Motion carried.

Discussion was had regarding the Revolving Loan Fund Applicant: Jefferson School Lofts. Deann De Groot spoke to the board discussing the changes for this applicant since the June 2nd board meeting. Mahaska County would now be third position on the mortgage rather than the second position like previously discussed. It was moved by Webb seconded Wanders to resend their previous motion to approve the Jefferson loan from the board meeting on June 2nd . All present voted aye. Motion carried. It was moved by Webb seconded by Wanders to approve the Jefferson School Lofts application for the Revolving Loan Fund contingent on all other funding sources being approved and Mahaska County being listed third on the mortgage. All present voted aye. Motion was carried.

It was moved by Wanders seconded by Webb to approve Jake Crozier as a committee member for the Revolving Loan Fund. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to approve Shannon Smith as Medical Examiner Investigator. All present voted aye. Motion carried.

Committee Reports:

Webb provided an update stating the South East Iowa Juvenile Detention Center was quoted for replacing the locks and camera at \$268,000.

Public Comments: none

It was moved by Webb seconded by Wanders to Adjourn at 10:07 am. All present voted aye. Motion carried.

Attest: _____

Madison Garden
Auditor

Mark Groenendyk
Chairman Board of Supervisors