

July 3, 2023

The Mahaska County Board of Supervisors met in regular session on the above date at 9:00 a.m. in the third-floor conference room of the Mahaska County courthouse. Present were the following board members: Chairman – Mark Groenendyk; Vice chairman – Steve Wanders and Member – Chuck Webb. Also, present were Darin Hite, IT; Tom Flaherty, Economic Development Director; Andrew Ritland, County Attorney; Eric Dursky, County Sanitarian; Channing Rucks, Oskaloosa Herald; Andy Alexander, Helena Hayes, Micah Van Mersbergen; and Teri Rogers, Mahaska County Auditor. Ken Allsup, Osky News, called in. This meeting was recorded by Darin Hite.

Chairman Groenendyk opened the meeting with the Pledge of Allegiance.

It was moved by Webb seconded by Wanders to approve the agenda for today's meeting with one adjustment. Item 7 will be removed and presented at the next board meeting. All present voted aye. Motion carried.

Public Comments:

- ✚ Micah Van Mersbergen spoke in support of the Wind Turbine Ordinance that the Board is putting in place. There is great support for the ordinance in the Cedar/Harrison townships.

It was moved by Webb seconded by Wanders to approve the minutes of June 19. All present voted aye. Motion carried.

It was moved by Webb seconded by Wanders to approve the payroll change for the Auditor's office. Michelle Kent will receive a 7% increase in salary which will increase her salary from \$43,791 to \$48,506 effective July 1, 2023. This will be an increase from 65% of the Auditor's salary to 72% of the Auditor's salary. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to approve the following resolution for operating transfers for FY 23-24. All present voted aye. Motion carried.

Resolution# 2023-14

Secondary Road Fund Transfers from General and Rural Services Fund

WHEREAS IT IS DESIRED TO AUTHORIZE THE AUDITOR TO PERIODICALLY TRANSFER FUNDS FROM THE GENERAL BASIC FUND AND RURAL SERVICES BASIC FUND TO THE SECONDARY ROAD FUND DURING the 2023-2024 budget year, and **WHEREAS**, said transfer must be in accordance with section 331.432 of the Code of Iowa,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MAHASKA COUNTY, IOWA as follows:

- Section 1.** The total maximum transfer from the General Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2023, shall not exceed the sum of \$0 and the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2023, shall not exceed the sum of \$2,280,632.
- Section 2.** On the quarterly basis after being notified of the apportionment of current property taxes, state replacement against levied property taxes, mobile home taxes, military services tax credit replacements, or livestock credit replacements to the General Basic or Rural Services Basic Funds, the auditor shall order a transfer from said fund to the Secondary Road Fund.
- Section 3.** The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Services Basic Fund, respectively, multiplied by the ratio of said fund total maximum transfer to the Secondary Road Fund, to the sum of said fund's total current property tax levy, total mobile home taxes, total military service tax credit replacements and total livestock credit replacements.
- Section 4.** Notwithstanding the provisions of sections 2 and 3 of the resolution, total transfers shall not exceed the amounts specified in Section 1.
- Section 5.** Notwithstanding the provisions of sections 2 and 3 the amount of any transfer shall not exceed available fund balances in the transferring fund.
- Section 6.** The auditor is directed to correct his/her books when said operating transfers are made and to notify the treasurer and county engineer of the amounts of said transfers.

Dated this 3rd day of July 2023.

It was moved by Wanders seconded by Webb to approve the following resolution appropriating budgeted funds at 100% for FY 23-24. All present voted aye. Motion carried.

Resolution #2023-15
APPROPRIATIONS RESOLUTION

WHEREAS, It is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2023 in accordance with Section 331.434 subsection 6, of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Mahaska County, Iowa as follows:

SECTION 1. The amounts itemized by the fund and department or office on the following schedule are hereby appropriated from the resources of each fund as itemized, to the department or office listed.

SECTION 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer to make expenditures or incur obligations from the itemized fund, effective July 1, 2023.

SECTION 3. In accordance with section 331.437, Code of Iowa no department or officer shall expend or contract to expend any money or incur any liability or enter into any contract which by its terms involves the expenditures of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

SECTION 4. If at any time during the 2023/2024 budget year the auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, he/she shall immediately so inform the board and recommend corrective action.

SECTION 5. Auditor shall establish separate accounts for the appropriations authorized in section 1, each of which account shall indicate the amount of appropriations, the amounts charged thereon, and the unencumbered balance. The Auditor shall report the status of accounts to the applicable departments and officers quarterly during the 2023/2024 budget year.

SECTION 6. The appropriations authorized to the resolution lapse at the close of business on June 30, 2024.

APPROPRIATIONS: Non departmental - \$10,312,573 (General Basic Fund - \$770,527; Capital Improvement Fund - \$25,000; American Rescue Plan Fund - \$3,800,000; General Supplemental - \$1,667,581; Revolving Loan Fund - \$151,000; Rural Services Basic Fund - \$2,624,132; Capital Project - Radio System - \$70,000; NW Urban Renewal Area-TIF - \$46,008; Prairie Wind Urban Renewal - \$796,425; Debt Service Fund - Radio System - \$334,700; Debt Service Fund - Cedar Twp Fire Station - \$27,000; Unclaimed Property - \$200); **Board of Supervisors** - \$190,466 (General Basic Fund - \$171,915; General Supplemental - \$18,551); **Auditor** - \$358,851 (General Basic Fund - \$184,615; General Supplemental - \$174,236); **Treasurer** - \$444,375 (General Basic Fund - \$388,825; General Supplemental - \$55,550); **Attorney** - \$531,602 (General Basic Fund - \$460,377; General Supplemental - \$67,225; Attorney Collections Fund - \$4,000); **Sheriff** - \$1,204,686 (General Basic Fund - \$912,269; General Supplemental - \$135,808; Rural Services Basic - \$156,609; **Recorder** - \$171,849 (General Basic Fund - \$147,598; General Supplemental - \$22,351; Records Management Fund - \$1,900); **Sheriff's Forfeiture** - \$20,000 (General Supplemental Fund \$0; Sheriff Forfeiture Fund - \$20,000); **Courthouse Annex** - \$16,900 (General Basic Fund - \$16,900; General Supplemental - \$0); **Economic Development** - \$124,621 (General Basic-\$106,577; General Supplemental - \$18,044); **GIS Coordinator** - \$82,572 (General Basic Fund-

\$72,682; General Supplemental - \$9,890); **Engineer** - \$14,707,177 (Secondary Road Fund - \$12,963,688; Secondary Road Bond Fund - \$1,743,489); **Vet Affairs**-\$79,529 (General Basic Fund - \$71,473; General Supplemental - \$8,056); **County Conservation**- \$1,218,677 (General Basic Fund - \$543,417; ELC Bond 11-21-17 - \$315; Reap-\$60,000; Lost 20% Conservation 11-08-16 - \$166,923; Debt Service/ELC Project - \$166,235; Co Cons Land Acq - \$185,000; Co Cons Camping Reserve Fund - \$96,787); **Public Health Nursing** - \$309,902 (General Basic Fund - \$309,902; General Supplemental - \$0); **Roadside Vegetation Management** - \$194,066 (Rural Services Fund - \$194,066; Capital Improvement \$0); **Community Services** - \$110,998 (General Basic Fund - \$107,580; General Supplemental Fund - \$3,418); **Medical Examiner** - \$49,000 (General Basic Fund - \$49,000; General Supplemental - \$0); **Correctional Services** - \$1,006,161 (General Basic Fund - \$894,612; Courthouse Security Fund - \$1,500; General Supplemental - \$110,049); **District Court**-\$187,793 (General Supplemental - \$187,793); **Libraries**-\$130,805 (Rural Services Fund - \$130,805); **Mahaska Building** - \$3,930 (General Basic Fund - \$3,930; General Supplemental - \$0; Capital Improvement - \$0); **Environmental Services** - \$158,159 (Rural Services Basic - \$158,159); **Pioneer Cemeteries** - \$5,000 (Pioneer Cemetery Fund - \$5,000); **Law Enforcement Center** - \$199,664 (Maintenance/Repair Law Center Fund - \$199,664; Maintenance/County & City - \$0); **Courthouse** - \$135,759 (General Basic Fund - \$124,857; Courthouse Security Fund - \$1,350; General Supplemental - \$9,552); **Information Technology** - \$251,137 (General Basic Fund - \$240,216; General Supplemental - \$10,921; Capital Improvement - \$0); **Driver's License** - \$115,823 (General Basic Fund - \$99,379; General Supplemental - \$16,444); **Substance Abuse** - \$13,590 (General Supplemental - \$13,590); **MHDS Direct Expenses** - \$75,989 (Mental Health Services Fund - \$75,989); **Human Services Administration** - \$72,200 (General Basic Fund - \$72,200; General Supplemental - \$0); **Operating Transfers-Part of Non departmental** - \$2,289,132 (General Basic Fund - \$0; Capital Improvement Fund - \$0; General Supplemental Fund - \$0; Rural Services Fund - \$2,289,132); **Operating Transfers-Part of Conservation** - \$166,235; (Lost 20% Conservation - \$166,235)

Dated this 3rd day of July 2023.

It was moved by Wanders seconded by Webb to republish the ordinance without the word “hundred” after seventy-five. A public hearing will be scheduled during the next Board meeting. All present voted aye. Motion carried.

It was moved by Webb seconded by Wanders to accept the Mahaska County Windmill Ordinance. The ordinance will protect the health and welfare of the citizens and provide safety. A public hearing will be scheduled for this ordinance. All present voted aye. Motion carried.

The Board discussed committee assignments for the new fiscal year. It was agreed by consensus that Steve Wanders will take Chuck's place on the Workforce Development committee.

Chuck informed us that the Shive-Hattery consultant has been working on devising a plan for a heating/cooling system for 2nd and 3rd floors of the Courthouse and they plan on attending our next board meeting in person to present their plan.

A rental agreement will need to be drawn up for the Buchannan's to rent the county owned railroad right-of-way for \$1 for the next three years. A work session will be scheduled with Chuck Webb, Chris Clingan, County Conservation Director and the Buchannan's to provide some bullet points. Attorney Ritland will then draft an agreement detailing the permitted and non-permitted activities. This agreement will allow this couple to clean up overgrown foliage and provide upkeep of county property that the county is not ready to sell. The agreement will be presented at the next Board meeting.

It was moved by Wanders seconded by Webb to approve the special Class C Retail Native Wine License for Tassel Ridge Winery, LLC. All present vote aye. Motion carried.

Discussed the letter of support for the City of Oskaloosa relating to the McQuiston Trust. The city has proposed placing an aesthetically pleasing fountain in Edmundson Park Pond to improve the oxygen levels in the water which is necessary for the healthy maintenance of the fish population. We are also expecting a letter from the county's Conservation department for the same grant. This agenda item will be tabled for the next Board meeting.

It was moved by Webb seconded by Wanders to provide approval for the County Engineer, Andrew McGuire, to sign the SS4A grant agreement. Andrew McGuire will become the Board Chair.

Committee Reports:

- ✚ Steve Wanders reported that the Juvenile jail opened the new wing.
- ✚ Chair Groenendyk reported that the 28E Agreement for the landfill has been signed by every city.

Public comments:

- ✚ On July 18, 2023 at 9:00 am, there will be an announcement about the Oskaloosa Innovation Park. The Iowa Governor, Kim Reynolds, might be here for this. There are 500, rail served acres that have been deemed as a Certified site. This makes Oskaloosa eligible for a RISE grant for the SE Connector which will link Hwy 63 and Hwy 23. The grant is for \$10.5 million dollars.

It was moved by Webb seconded by Wanders to adjourn. All present voted aye. Motion carried.

Attest: _____

Teri Rogers
Mahaska County Auditor

Mark Groenendyk – Chairman
Mahaska County Board of Supervisors