

Agenda Notice –

**The Mahaska County Board of Supervisors will meet on
Monday, January 3, 2022 at 9:00 a.m.
in the Third floor conference room of the
Mahaska County Courthouse, 106 South 1st Street, Oskaloosa, IA.**

This meeting may be found at the following live stream link:

https://www.mahaskacounty.org/board_of_supervisors/meetings.php

In addition to this meeting being live-streamed, there will be available an audio-conferencing option for constituents to comment during public comments and any public hearing.

Audio conferencing number: 319-382-2695

Conference ID: 698 797 65#

You will be asked to state your name and press #.

If you call in and do not wish to speak please be courteous and mute the microphone on your phone.

1. Approve agenda
2. Public Comments
3. Board organization for 2022
4. Internal organization and appointments 2022
5. Approve Equal Opportunity Statement
6. Approve Resolution #2022-01
 - * Name official depositories
7. Accept County Treasurer Investment Policy
8. Approve Resolution #2022-02
 - * Record retention
9. Approve bills for December
10. Approve minutes December 20
11. Accept 2nd quarter reports
 - * Auditor
12. Appoint Compensation Commission members
13. Appointment to Mahaska County Board of Health
14. Appointment to Mahaska County Conservation Board
15. Consider contract with Central Iowa Tourism Region for allocation in FY22
16. Consider hourly rate for police protection provided by Mahaska County
17. Public comments

Board organization 2022

Appoint chairman and vice chair
Set meeting dates
Document signing authority
Appoint board members to standing committees

Internal organization and appointments 2022

Name official newspapers
Name courthouse custodians
Set holidays 2022
Appoint trustee to Heartland Risk Pool
Appoint county safety coordinator
Appoint county ADA coordinator
Appoint county Weed Commissioner
Appoint to Behavioral Health Services Advisory Bd (non-voting member)
Appoint county HIPAA privacy and security officers
Name Cons Director managing rep & authorize signature for Cons Properties w/FSA & NRCS

EQUAL OPPORTUNITY POLICY STATEMENT

It is the policy of **MAHASKA COUNTY, IOWA** to provide equal opportunity to all employees, applicants, and program beneficiaries; to provide equal opportunity for advancement of employees; to provide program and employment facilities which are accessible to the handicapped; and to administer its programs in a manner which does not discriminate against any person because of race, creed, color, religion, sex, national origin, handicap, age, political affiliation, or citizenship.

The **BOARD OF SUPERVISORS** has ultimate responsibility for the overall administration of the affirmative action/equal opportunity program. The total integration of equal opportunity into all parts of personnel and program management is the **BOARD OF SUPERVISORS** responsibility. The **BOARD OF SUPERVISORS** will review all policies and procedures as they affect equal opportunity and affirmative action and ensure compliance with relevant federal and state statutes.

The right of appeal and recourse is guaranteed by the **COUNTY**. Any person who feels that he or she has been denied employment, participation, representation, or services in any program administered by the **COUNTY** because of race, creed, color, religion, sex, national origin, age, handicap, political affiliation, disability or citizenship has the right to file an equal opportunity complaint. Information and assistance relative to equal opportunity complaints shall be provided by the **BOARD OF SUPERVISORS**, who can be contacted at: **MAHASKA COUNTY COURTHOUSE, OSKALOOSA, IOWA 52577**.

This Equal Opportunity Policy of the **COUNTY** shall be posted in conspicuous places within the facility, distributed to all employees, contractors, and to the chairpersons of all advisory and policy-making groups.

PASSED, ADOPTED, AND APPROVED this 3rd day of January, 2022.

MAHASKA COUNTY, IOWA

Mahaska County Board of Supervisors

Attest: _____
Mahaska County Auditor

RESOLUTION NAMING DEPOSITORIES No. 2022-01

RESOLVED, that the Board of Supervisors of Mahaska County approved the following list of financial institutions to be depositories for the Mahaska County funds in conformance with all applicable provisions of Chapter 12C of the 2021 Code of Iowa as amended. The Treasurer, Sheriff, Recorder and Auditor are hereby authorized to deposit the Mahaska County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

Treasurer:

Midwest One Bank – Oskaloosa, Iowa	\$35,000,000.00
Tru Bank – Oskaloosa, Iowa	10,000,000.00
Bank Iowa – Fremont – Oskaloosa, Iowa	1,000,000.00
U.S. Bank, N.A. – New Sharon, Iowa	1,000,000.00
Leighton State Bank – Leighton, Iowa	1,000,000.00

Sheriff:

Midwest One Bank – Oskaloosa, Iowa	\$1,000,000.00
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Recorder:

Midwest One Bank – Oskaloosa, Iowa	\$300,000.00
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Auditor:

Midwest One Bank – Oskaloosa, Iowa for Jackson Cemetery Association Time Certificates.	\$20,000.00
Midwest One Bank – Oskaloosa, Iowa for Mahaska County Employee Health Plan Trust	\$1,500,000.00

Attest: _____

Susan L. Brown, Auditor

Chairman

MAHASKA COUNTY TREASURER
CONNIE VAN POLEN
COURT HOUSE
OSKALOOSA, IA 52577
641 673-5482

I, Connie Van Polen, Treasurer of Mahaska County, Iowa wish to submit the following written policy on the investment of Mahaska County's idle funds that I serve as custodian of.

This investment policy shall apply to all operating funds, bond proceeds and other funds and all investment transactions involving operating funds, bond proceeds and other funds accounted for in the financial statements of Connie Van Polen, Mahaska County Treasurer. Each investment made pursuant to this investment policy must be authorized by applicable law and this written investment policy.

This investment policy is intended to comply with Iowa Code Section 12B.10 and Section 12C.

Upon passage and upon future amendment, if any, copies of this investment policy shall be delivered to all of the following:

1. The governing body (Mahaska County Board of Supervisors) for approval.
2. All depository institutions for public funds of Mahaska County.
3. Auditor engaged to audit any fund of Mahaska County.
4. The Mahaska County Auditor.

In accordance with Section 12C Code of Iowa, the responsibility for conducting investment transactions resides with the Treasurer of Mahaska County. Only the Treasurer, Connie Van Polen may invest public funds that have been deposited in her office. A copy of approval by resolution by the Mahaska County Board of Supervisors shall be attached to this investment policy.

The Treasurer of Mahaska County is bonded in the amount of \$50,000.00.

As County Treasurer and custodian of Mahaska County funds, my first and utmost priority is to safeguard the principal, while maintaining the necessary liquidity to match expected liabilities and striving to get the best reasonable return on the County's idle funds.

1. Safety
2. Liquidity
3. Return

As Treasurer of Mahaska County, when investing or depositing public funds, I shall exercise the care, skill, prudence and diligence under the circumstances then prevailing that a person acting in a like capacity and familiar with such matters would use to attain investment objectives.

Assets of Mahaska County may be invested in the following:

1. Certificates of Deposit and other evidences of deposit at federally insured Iowa Depository institutions approved and secured pursuant to Iowa Code Section 12C.
2. Interest bearing (High Yield) savings accounts.
3. Interest bearing checking accounts.

Certificates of deposit will be invested with maturity 30 days to not more than one year.

The following depository institutions listed below are the chosen ones the County Treasurer will be using for investments.

MidWestOne Bank & Trust
Oskaloosa, IA 52577

First State Bank
New Sharon, IA 50207

TruBank
Oskaloosa, IA 52577

Bank Iowa
Fremont, IA 52561

Leighton State Bank
Leighton, IA 50143

Attached to this investment policy is a copy of the resolution naming depositories and the maximum amount approved for each respective financial institution by the Mahaska County Board of Supervisors.

Each bank listed in the investment policy is on the most recent approved bank list as distributed by the Treasurer of the State of Iowa. The savings and loans will continue to pledge the required collateral securities directly to the public unit for the uninsured deposits of public funds.

Operating funds will be identified and distinguished from all other funds available for investment. Special funds will also be identified and distinguished.

This investment policy shall be reviewed every year or more frequently as appropriate.

Upon departure of Connie Van Polen, County Treasurer from office, this investment policy becomes null and void.

Connie Van Polen
Mahaska County Treasurer



Resolution 2022-02

BE IT RESOLVED that the Mahaska County Board of Supervisors of Mahaska County, Iowa as of this day (January 3, 2022) does hereby authorize county officers to destroy records in the officer's possession which have been on file for more than ten (10) years, and are not required to be kept as a permanent records per Iowa Code Section 331.323 2.d (2021).

Dated at Oskaloosa, Iowa this 3rd day of January, 2022.

, Chairman

Attest: _____
Susan L. Brown, Auditor

MONTH-END EXPENSES DECEMBER 2021

FUND	DESCRIPTION	Claims	Claims	Claims	Hand Typed	Voided Warrants	Quarterly Transfers	Fund Total
01000	General Basic	69,644.93	29,714.16					99,359.09
01009	Local Law Enforcement Grant							-
01010	Courthouse Security							-
01011	Capital Improvement							-
02000	General Supplemental	55408.64	13,915.35		4227.72	4227.72		69,323.99
02011	Capital Improvement							-
06000	Pioneer Cemetery							-
07000	Revolving Loan							-
08000	Crime Prevention							-
09000	Maintenance/Repair Law Center	4,576.63	3,426.84					8,003.47
09001	Maintenance/County & City							-
10000	MH/MR/DD Services	85.80	85.80					85.80
11000	Rural Services Basic	85332.12	795.47					86,127.59
11011	Capital Improvement							-
12000	Recorders Records Management							-
13000	Sheriff's Office Forfeiture							-
13001	Attorney Forfeiture Fund							-
15000	Environmental Learning Center	71.02						71.02
16000	Capital Project-Radio System	50,146.21	11,240.00					61,386.21
17000	Cedar Township Fire Station							-
20000	Secondary Road	237,237.32	45,103.84			175.00		282,166.16
20001	Secondary Road Bond		243,249.53					243,249.53
22000	Public Safety E911							-
23000	E911 Surcharge	4,156.00	1,136.78					5,292.78
27000	REAP							-
28000	Electronic Trans fund Recorder							-
29000	LEC Improvement Fund							-
30000	Local Option Sales Tax							-
35000	Local Option Sales Tax							-
37000	Lost 20% Conservation							-
40000	Debt Service		300					300.00
41000	Debt Service/Local Option Sales Tax							-
60000	Emergency Management	21431.65	2905.06					24,336.71
65000	Stephens Memorial Animal Shelter							-
66000	Partial Payment/Advance Payment							-
68000	Co. Cons Land Acquisition Trust	8.48						8.48
68001	Co. Cons. Camping Reserve Fund							-
69000	Co. Assessor Agency	4,183.96	364.90					4,548.86
69006	Co. Assessor Fund-Reserved	105,490.40						105,490.40
70000	Unclaimed Property							-
77000	Bankrupts Fund							-
80000	Special Appraiser							-
	Sub-Total	637687.36	352237.73	0.00	4227.72	4402.72	0.00	989750.09
	Totals	637687.36	352237.73	0.00	4227.72	4402.72	0.00	989750.09

December 20, 2021

The Mahaska County Board of Supervisors met in regular session on the above date at 9:00 a.m. in the third-floor conference room of the Mahaska County courthouse. Present were the following board members: Chairman – Mark Groenendyk; Vice chairman – Steve Wanders; and Member – Chuck Webb. Also present were Russ Van Renterghem, Sheriff; Brent De Ronde; Eric Dursky, Sanitarian; Lindsey Thomas, Assessor; Darin Hite, IT; Jamey Robinson, EMA; Joe Lancello, KBOE Radio; John Bandstra; Sue Brown, Auditor; and Jody Van Patten, Mahaska County Deputy Auditor. This meeting was live streamed by Communications Research Institute of William Penn University. Meeting was opened with a moment of silence.

It was moved by Wanders seconded by Webb to approve the agenda for today's meeting. All present voted aye. Motion carried.

Public comments: None

It was moved by Wanders seconded by Webb to open public hearing regarding Ordinance #61 An Ordinance of the Mahaska County Board of Supervisors Establishing The Voting Precincts of Mahaska County, Iowa Effective January 15, 2022. All present voted aye. Motion carried.

The ordinance directs the Board of Supervisors by Chapter 49.7 of the Code of Iowa to determine and establish the voting precincts for Mahaska County, Iowa. No public comments or written comments were received.

It was moved by Wanders seconded by Webb to close public hearing. All present voted aye. Motion carried.

It was moved by Webb seconded by Groenendyk to accept the ordinance as published and waive the second and third readings. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to approve minutes of the December 6th meeting with the correction of changing ordinance number 2021-24 to ordinance number 2021-25. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to approve the following payroll change as addition to Secondary Road department. Russ Darland full time as Job Classification II, Maintenance & Equipment Operator at 80% of base rate (\$24.02) for the first 6 months employment starting December 20, 2021. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to remove Rebecca Fowler from the payroll of the Sheriff department as part time jailer effective December 27, 2021. All present voted aye. Motion carried.

It was moved by Webb seconded by Wanders to approve the leave of absence for employee Pat Scanlon til May 10, 2022. All present voted aye. Motion carried.

Ernie Adkinson with Iowa Taxpayers for Iowa Tax Relief came today to visit with the board about property taxes versus population/inflation. That taxpayers should take notice as to their governing board's spending. Lindsey Thomas, Assessor wanted to state from an Assessor's standpoint that valuations are based on the market value. Values aren't set to make up any kind of budget deficits.

It was moved by Groenendyk seconded by Webb to approve giving outside council the approval to defend illegal taxation for taxpayers regarding litigation involving Emergency Management. All present voted aye. Motion carried.

Discussion was held regarding a quote from CellSite Solutions LLC regarding ground ring for the tower sites.

It was moved by Wanders seconded by Webb to approve the quote from CellSite Solutions LLC in the amount of \$8,460.00. All present voted aye. Motion carried.

Discussion was held regarding a quote from CellSite Solutions LLC regarding polyvinyl roofing for the Mahaska County Shelters

It was moved by Wanders seconded by Webb to approve the quote from CellSite Solutions LLC in the amount of \$9,685.00. All present voted aye. Motion carried.

Discussion regarding a contract with Central Ia Tourism was tabled.

Discussion was held regarding a contract with Pathfinders for allocation in FY22.

It was moved by Webb seconded by Wanders to approve the contract with Pathfinders. All present voted aye. Motion carried.

Discussion was held regarding a contract with Mahaska Community Recreation Foundation for allocation in FY22

It was moved by Webb seconded by Wanders to approve the contract with Mahaska Community Recreation Foundation. All present voted aye. Motion carried.

Discussion was held on the compensation board recommendations for elected county officials for FY23

It was moved by Wanders seconded by Webb to reduce the recommendation by the compensation board by 1/2 across the board for the Attorney, Auditor, Recorder, Sheriff, Treasurer and to reduce the Supervisors to zero. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to rescind the action of the board on November 15, 2021 approving the Engber's Acres preliminary and final plat as the name of Engber's Acres had already been used. All present voted aye. Motion carried.

It was moved by Wanders seconded by Webb to approve Ascent Acres preliminary and final plat. All present voted aye. Motion carried.

Public Comments: None

Committee Reports: None

It was moved by Wanders seconded by Webb to adjourn. All present voted aye. Motion carried.

Attest: _____

Jody Van Patten
Mahaska Co. Deputy Auditor

Mark Groenendyk
Mahaska Co. Board of Supervisors

DRAFT

COUNTY AUDITOR'S REPORT OF FEES COLLECTED

STATE OF IOWA
MAHASKA COUNTY

FY 2021/2022

2nd

TO THE BOARD OF SUPERVISORS OF MAHASKA COUNTY

I, Susan L. Brown, Auditor of the above named County and State, do hereby certify that the following is a true and correct statement of the fees collected by me in my office for 12/31/21 and the same has been paid to proper authorities as per duplicate vouchers No. hereto attached: 25163 25164 25165 25166

OFFICE FEES	
For Transfer fees	5.00
Copy fees	2.25
Bldg permits	
Election Copies	30.00
Total Office fees	37.25
OTHER COLLECTIONS	
Plat Books	20.00
Maps	
Total Office Fees	37.25
Total	57.25

All of which is respectfully submitted



 County Auditor

Subscribed and sworn to before me by
County Auditor, this 3rd day of

Susan Brown

 January _____ 2022



 Notary Public in the State of Iowa

Report Approved _____

Chairman Board of Supervisors _____