

January 2, 2019

Mahaska County officials elected at the General Election on November 6, 2018 were sworn in at 8:00 a.m. Steve Parker, Supervisor; Steve Wanders, Supervisor; Andrew Ritland, Attorney; Connie Van Polen, Treasurer; Diane Upton Crookham, Recorder.

The Mahaska County Board of Supervisors met in regular session on the above date at 9:00 a.m. in the third floor conference room of the Mahaska County courthouse. Present were the following board members: Vice chairman – Mark Groenendyk and Members – Steve Wanders and Steve Parker. Also present were the following Daryn Williams, CRI; Joe Lancello, KBOE; RD Keep, The Sun; Angie Holland, Osky Herald; Ken Allsup, Osky News; Duane Vos, Racom; Connie Van Polen, Treasurer; Troy Bemis; Russ VanRentergehm; Eric Dursky; Andrew Ritland; Curt Grandia; Annette Wanders; Harold Fynaardt and Susan Brown, Mahaska County Auditor. This meeting was filmed by Communications Research Institute of William Penn University.

Supervisor Groenendyk opened the meeting at 9:00 a.m. with a moment of silence.

It was moved by Wanders seconded by Parker to approve the agenda for today's meeting. All present voted aye. Motion carried.

It was moved by Parker seconded by Wanders to appoint Groenendyk as chairman and Wanders as vice-chairman for 2019. All present voted aye. Motion carried.

It was moved by Wanders seconded by Parker to set the first Monday and third Monday of each month at 9:00 a.m. for the regular meeting dates and that other meetings will be held as necessary. All present voted aye. Motion carried.

It was moved by Wanders seconded by Parker that in the absence of the Chairman any of the board members have the authority to sign documents for the county. All present voted aye. Motion carried.

It was moved by Parker seconded by Wanders to appoint the Chairman of the Board of Supervisors to the following standing committees. All present voted aye. Motion carried.

Chairman of the Board of Supervisors:

Secondary Road Union Negotiations – chairman
County Conference Board – chairman
Courthouse Security Committee – chairman
HIPAA Committee – chairman

It was moved by Parker seconded by Wanders to appoint the members of the Board of Supervisors to the following standing committees. All present voted aye. Motion carried.

Mark Groenendyk:

- Mahaska County Solid Waste Commission
- Heartland Insurance Risk Pool (alternate)
- Area 15 Regional Planning Commission
- Pella Planning and Zoning
- Emergency Management Commission/E911 Service Board
- Area Agency on Aging
- DECAT Council
- Revolving Loan Committee
- Highway 63 Coalition
- AHEAD Regional Housing Trust Fund

Steve Wanders:

- Eighth Judicial District
- Mahaska County Agricultural & Rural Development
- Ten-Fifteen (10-15) Transit Board
- Behavioral Health Services Advisory Board
- Employee Insurance Committee
- Workforce Development
- South Central Behavioral Health
- Central IA Detention Center
- Oskaloosa Chamber of Commerce

Steve Parker:

- Southern Iowa Economic Development Association
- Mahaska County Humane Society
- Indian Hills Community College Regional Development Commission
- Law Enforcement Committee (City-County)
- Des Moines Recreational River and Greenbelt Advisory Commission
- Southern Iowa Area Juvenile Detention Center
- Mahaska Community Recreation Foundation
- Pathfinders
- South Iowa Area Crime Commission

It was moved by Wanders seconded by Parker to name The Oskaloosa Herald and The Sun as the official newspapers for 2019. All present voted aye. Motion carried.

It was moved by Parker seconded by Wanders to name the auditor and board of supervisors as custodians of the courthouse. All present voted aye. Motion carried.

It was moved by Wanders seconded by Parker to set the following 11 days as holidays when the courthouse will be closed in 2019. All present voted aye. Motion carried.

Martin Luther King Day, January 21st
President's Day, February 18th
Memorial Day, May 27th
Independence Day, July 4th
Labor Day, September 2nd
Veteran's Day, November 11th
Thanksgiving Day and Friday after Thanksgiving, November 28th and 29th
Christmas Eve, December 24th and Christmas, December 25th
New Year's Day 2020, January 1st

It was moved by Parker seconded by Wanders to appoint Susan Brown, County Auditor and Mark Groenendyk, Supervisor as Trustee and alternate respectively to the Heartland Insurance Risk Pool Board of Trustees. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by Wanders to reappoint Troy Bemis as safety coordinator for the Heartland Insurance Risk Pool. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by Wanders to reappoint Troy Bemis as the American with Disabilities Act (ADA) Coordinator for Mahaska County. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by Wanders to reappoint Ben Hoskinson as the Weed Commissioner for Mahaska County for 2019. All present voted aye. Motion carried.

It was moved by Wanders seconded by Parker to appoint Heather Gross, to the Behavioral Health Services Advisory Board with no voting privileges. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by Parker to appoint Andrew Ritland, Mahaska County Attorney, as the privacy officer for HIPAA and appoint Darin Hite, Information Technology Coordinator as the HIPAA Security Officer. All present voted aye. Motion carried.

It was moved by Parker seconded by Wanders to name Mahaska County Conservation Director Dave Sedivec as a managing representative of Mahaska County Conservation properties and authorize signature for land that pertains to NRCS and FSA purposes. All present voted aye. Motion carried.

It was moved by Parker seconded by Wanders to go into public hearing at 9:15 a.m. on Intent to Enter into Loan Agreement and to issue General Obligation Emergency Services Communication Equipment Bonds, Series 2019A. All present voted aye. Motion carried.

There were no comments received written or oral. It was moved by Wanders seconded by Parker to close public hearing. All present voted aye. Motion carried.

It was moved by Wanders seconded by Parker to approve the following resolution. All present voted aye. Motion carried.

Resolution #2019-01

Expressing Intent to Enter Into Loan Agreement and to issue General Obligation Emergency Services Communication Equipment Bonds, Series 2019A

WHEREAS, the Board of Supervisors of Mahaska County, State of Iowa, has heretofore proposed to enter into a General Obligation Loan Agreement (the "Loan Agreement") in a principal amount not to exceed \$5,500,0000, pursuant to the provisions of Section 331.402 of the Code of Iowa, for the purpose of acquiring emergency services communication equipment (the "Project"), and has published notice and held a hearing on the proposal; and

WHEREAS, the County intends to enter into the Loan Agreement and to issue General Obligation Emergency Services Communication Equipment Bonds in the future in an amount not to exceed \$5,500,000 (the "Bonds");

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Mahaska County, Iowa, as follows:

Section 1. The Board of Supervisors hereby expresses its intent to enter into the Loan Agreement and issue the Bonds in the future and further declares that this resolution shall constitute the "additional action" required by Section 331.402 of the Code of Iowa.

Section 2. Pursuant to Section 1.150-2 of the Income Tax Regulations (the "Regulations") of the Internal Revenue Service, the County declares (a) that it intends to undertake the Project which is reasonably estimated to cost approximately \$5,500,000, (b) that other than (i) expenditures to be paid or reimbursed from sources other than the issuance of the Bonds, or (ii) expenditures made not earlier than 60 days prior to the date of this Resolution or a previous intent resolution of the county, or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds, or (iv) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the Project have heretofore been made by the County and no expenditures will be made by the County until after the date of this Resolution or a prior intent resolution of the County, and (c) that the County reasonably

expects to reimburse the expenditures made for costs of the Project out of the proceeds of the Bonds. This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

Section 3. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved January 2, 2019.

With agreement from Racom it was moved by Wanders seconded by Parker to authorize the chair to sign contract with Racom for purchase of the radio communications system once Mahaska County Attorney and consultants have approved it. All present voted aye. Motion carried.

It was moved by Parker seconded by Wanders to approve request of treasurer, Connie Van Polen to make the following changes to staff salaries effective January 2, 2019. 82% of Treasurer salary: Teresa Haworth; 77% of Treasurer salary: Shauna Hol; 72% of Treasurer salary: Tracey Gilliland, Suzy Richards; 65% of Treasurer salary: Faith Powless, Emily Scholtus; 60% of Treasurer salary: Jonathon Angove. All present voted aye. Motion carried.

It was moved by Wanders seconded by Parker to add Trevor Mabee to the sheriff dept. payroll as full-time jailer effective December 24, 2018 at \$30,000/hr salary. All present voted aye. Motion carried.

It was moved by Parker seconded by Wanders to approve the following Equal Opportunity Policy Statement. All present voted aye. Motion carried.

EQUAL OPPORTUNITY POLICY STATEMENT

It is the policy of **MAHASKA COUNTY, IOWA** to provide equal opportunity to all employees, applicants, and program beneficiaries; to provide equal opportunity for advancement of employees; to provide program and employment facilities which are accessible to the handicapped; and to administer its programs in a manner which does not discriminate against any person because of race, creed, color, religion, sex, national origin, handicap, age, political affiliation, or citizenship.

The **BOARD OF SUPERVISORS** has ultimate responsibility for the overall administration of the affirmative action/equal opportunity program. The total integration of equal opportunity into all parts of personnel and program management is the **BOARD OF SUPERVISORS** responsibility. The **BOARD OF SUPERVISORS** will review all policies and procedures as they affect equal opportunity and affirmative action and ensure compliance with relevant federal and state statutes.

The right of appeal and recourse is guaranteed by the **COUNTY**. Any person who feels that he or she has been denied employment, participation, representation, or services in any program administered by the **COUNTY** because of race, creed, color, religion, sex, national origin, age, handicap, political affiliation, disability or citizenship has the right to file an equal opportunity complaint. Information and assistance relative to equal opportunity complaints shall be provided by the **BOARD OF SUPERVISORS**, who can be contacted at: **MAHASKA COUNTY COURTHOUSE, OSKALOOSA, IOWA 52577**.

This Equal Opportunity Policy of the **COUNTY** shall be posted in conspicuous places within the facility, distributed to all employees, contractors, and to the chairpersons of all advisory and policy-making groups.

PASSED, ADOPTED, AND APPROVED this 2nd day of January, 2019.

It was moved by Parker seconded by Wanders to approve the following resolution naming the depositories for county funds for the various offices for 2019 and until there is a need to increase the same. All present voted aye. Motion carried.

**Resolution #2019-02
RESOLUTION NAMING DEPOSITORIES**

RESOLVED, that the Board of Supervisors of Mahaska County approved the following list of financial institutions to be depositories for the Mahaska County funds in conformance with all applicable provisions of Chapter 12C of the 2018 Code of Iowa as amended. The Treasurer, Sheriff, Recorder and Auditor are hereby authorized to deposit the Mahaska County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

Treasurer:

Midwest One Bank – Oskaloosa, Iowa	\$30,000,000.00
Tru Bank – Oskaloosa, Iowa	10,000,000.00
Bank Iowa – Fremont – Oskaloosa, Iowa	1,000,000.00
U.S. Bank, N.A. – New Sharon, Iowa	1,000,000.00
Leighton State Bank – Leighton, Iowa	1,000,000.00

Sheriff:

Midwest One Bank – Oskaloosa, Iowa	\$1,000,000.00
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Recorder:

Midwest One Bank – Oskaloosa, Iowa	\$300,000.00
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Auditor:

Midwest One Bank – Oskaloosa, Iowa for Jackson Cemetery Association Time Certificates.	\$20,000.00
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It was moved by Wanders seconded by Parker to approve the following resolution. All present voted aye. Motion carried.

**Resolution #2019-03
Record Retention**

BE IT RESOLVED that the Mahaska County Board of Supervisors of Mahaska County, Iowa as of this day (January 2, 2019) does hereby authorize county officers to destroy records in the officer's possession which have been on file for more than ten (10) years, and are not required to be kept as a permanent records per Iowa Code Section 331.323 2.d (2018).

Dated at Oskaloosa, Iowa this 2nd day of January, 2019.

It was moved by Wanders seconded by Parker to table approval of Resolution #2019-04 until representative from RPA can attend meeting to discuss. All present voted aye. Motion carried.

It was moved by Parker seconded by Wanders to approve the following resolution. All present voted aye. Motion carried.

Resolution #2019-05

BE IT RESOLVED by the Board of Supervisors of Mahaska County, Iowa, that effective December 4, 2018, Jeremiah Selby, P.E., the Interim County Engineer of Mahaska County, Iowa, be and is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid construction projects in this county.

Passed and approved this 2nd day of January, 2019.

It was moved by Wanders seconded by Groenendyk to approve bills for December totaling \$910,923.91. All present voted aye. Motion carried

It was moved by Wanders seconded by Groenendyk to approve the minutes of December 17 & 27 meetings. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by Wanders to accept 2nd quarter report from Auditor. All present voted aye. Motion carried.

It was moved by Parker seconded by Wanders to appoint the following residents of Mahaska County to the compensation commission with the addition of Adam McKain and Mike Johnson to the Farm Owner Operator category and removal of Ted Versteegh, Steve Wanders and Earnest Klaaren from Farm Owner Operator category in accordance

with the 2018 Iowa Code Section 6B.4 entitled “Commission to Assess Damages”. All present voted aye. Motion carried.

Compensation Commission Members - January 2019

Farm Owner Operator:

Richard VandeHaar
Ken VanGilst
Wayne DeBruin
Charles Oldham
Homer Ferguson
Adam McKain
Mike Johnson
Tim VanMaanen

City Owner:

Gordon Anderson
Larry Applegate
Gary Junkins
Edd Elder
Gordon Lindblom
Don Arendt
Gary Goldsmith
Lowell Lenarz
Lester Fynaardt

Realtor:

Robert Gatton
Darlene Richards
Tim Murry
George Richard Wiedmann
Connie Burke
Russell Sparks
Bonnie Bailey
Chris Fynaardt

Auctioneer-Banker-Farm Manager:

Sandy Bailey
Robert Shuman
Ed Sullivan
Lyle Siefeling
William Bruxvoort
Mark Hansen
Chuck Webb
James Feudner

It was moved by Parker seconded by Wanders to table appointment to the Pioneer Cemetery Commission. All present voted aye. Motion carried.

It was moved by Wanders seconded by Groenendyk to Certify Cost Allocation Report for FY19 as presented and authorizes chairman to sign. All present voted aye. Motion carried.

It was moved by Parker seconded by Wanders to table action on the recommendation from the compensation board for Mahaska County elected officials wage in fiscal year 19-20. All present voted aye. Motion carried.

Public comments: None

It was moved by Wanders seconded by Parker to adjourn. All present voted aye. Motion carried.

Attest:

Susan L. Brown
Mahaska County Auditor

Mark Groenendyk
Mahaska County Board of Supervisors