

## January 2, 2018

The Mahaska County Board of Supervisors met in regular session on the above date at 9:00 a.m. in the third floor conference room of the Mahaska County courthouse. Present were the following board members: Chairman ó Mark Doland, Vice chairman ó Henry VanWeelden, and Member ó Mark Groenendyk. Also present were the following Jason Madison, CRI; Angie Holland, Deb Van Engelenhoven, Osby Herald; RD Keep, The Sun; Dave Sedivec, Conservation; Dave Shanahan, County Engineer; Ben Hoskinson, IRVM; Russ VanRenterghem, Sheriff; Troy Bemis; Kim Newendorp and Susan Brown, Mahaska County Auditor. This meeting was filmed by Communications Research Institute of William Penn University.

Chairman Doland opened the meeting at 9:00 a.m. with a moment of silence.

It was moved by Groenendyk seconded by VanWeelden to approve the agenda for today's meeting. All present voted aye. Motion carried.

It was moved by Doland seconded by VanWeelden to appoint VanWeelden as chairman and Groenendyk as vice-chairman for 2018. All present voted aye. Motion carried.

Chairman VanWeelden took over the meeting at this time.

It was moved by Doland seconded by Groenendyk to set the first Monday and third Monday of each month at 9:00 a.m. for the regular meeting dates and that other meetings will be held as necessary. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by Doland that in the absence of the Chairman any of the board members have the authority to sign documents for the county. All present voted aye. Motion carried.

It was moved by Doland seconded by Groenendyk to appoint the members of the Board of Supervisors to the following standing committees. All present voted aye. Motion carried.

### **Chairman of the Board of Supervisors:**

- Secondary Road Union Negotiations ó chairman
- County Conference Board ó chairman
- Courthouse Security Committee ó chairman
- HIPAA Committee ó chairman

### **Vice-Chairman of the Board of Supervisors:**

- Sheriff's Department Union Negotiations

**Mark Groenendyk:**

Mahaska County Solid Waste Commission  
Heartland Insurance Risk Pool (alternate)  
Central IA Detention Center  
Pella Planning and Zoning  
Emergency Management Commission/E911 Service Board  
Area Agency on Aging  
DECAT Council  
Revolving Loan Committee  
Highway 63 Coalition

**Mark Doland:**

Eighth Judicial District  
Mahaska County Agricultural & Rural Development  
Area 15 Regional Planning Commission  
Ten-Fifteen (10-15) Transit Board  
Behavioral Health Services Advisory Board  
Employee Insurance Committee  
Workforce Development  
South Central Behavioral Health  
Oskaloosa Chamber of Commerce

**Henry VanWeelden:**

Southern Iowa Economic Development Association  
Mahaska County Humane Society  
Indian Hills Community College Regional Development Commission  
Law Enforcement Committee (City-County)  
Des Moines Recreational River and Greenbelt Advisory Commission  
Southern Iowa Area Juvenile Detention Center  
Mahaska Community Recreation Foundation  
Pathfinders  
South Iowa Area Crime Commission  
AHEAD Regional Housing Trust Fund

It was moved by Groenendyk seconded by Doland to name The Oskaloosa Herald and The Sun as the official newspapers for 2018. All present voted aye. Motion carried.

It was moved by Doland seconded by Groenendyk to name the auditor and board of supervisors as custodians of the courthouse. All present voted aye. Motion carried.

It was moved by Doland seconded by Groenendyk to set the following 11 days as holidays when the courthouse will be closed in 2018. All present voted aye. Motion carried.

New Year's Day, January 1<sup>st</sup>  
Martin Luther King Day, January 15th

President's Day, February 19<sup>th</sup>  
Memorial Day, May 28<sup>h</sup>  
Independence Day, July 4<sup>th</sup>  
Labor Day, September 3<sup>rd</sup>  
Veteran's Day, November 11<sup>th</sup>  
Thanksgiving Day and Friday after Thanksgiving, November 22<sup>nd</sup> and 23<sup>rd</sup>  
Christmas Eve, December 24<sup>th</sup> and Christmas, December 25<sup>th</sup>  
New Year's Day 2019, January 1<sup>st</sup>

It was moved by Groenendyk seconded by Doland to appoint Susan Brown, County Auditor and Mark Groenendyk, Supervisor as Trustee and alternate respectively to the Heartland Insurance Risk Pool Board of Trustees. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by Doland to reappoint Troy Bemis as safety coordinator for the Heartland Insurance Risk Pool. All present voted aye. Motion carried.

It was moved by Doland seconded by Groenendyk to reappoint Troy Bemis as the American with Disabilities Act (ADA) Coordinator for Mahaska County. All present voted aye. Motion carried.

It was moved by Doland seconded by Groenendyk to reappoint Ben Hoskinson as the Weed Commissioner for Mahaska County for 2018. All present voted aye. Motion carried.

It was moved by Doland seconded by Groenendyk to appoint Heather Gross, to the Behavioral Health Services Advisory Board with no voting privileges. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by Doland to appoint James Blomgren, Mahaska County Attorney, as the privacy officer for HIPAA and appoint Darin Hite, Information Technology Coordinator as the HIPAA Security Officer. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by Doland to name Mahaska County Conservation Director Dave Sedivec as a managing representative of Mahaska County Conservation properties and authorize signature for land that pertains to NRCS and FSA purposes. All present voted aye. Motion carried.

It was moved by Doland seconded by Groenendyk to approve the following Equal Opportunity Policy Statement. All present voted aye. Motion carried.

## **EQUAL OPPORTUNITY POLICY STATEMENT**

It is the policy of **MAHASKA COUNTY, IOWA** to provide equal opportunity to all employees, applicants, and program beneficiaries; to provide equal opportunity for advancement of employees; to provide program and employment facilities which are accessible to the handicapped; and to administer its programs in a manner which does not discriminate against any person because of race, creed, color, religion, sex, national origin, handicap, age, political affiliation, or citizenship.

The **BOARD OF SUPERVISORS** has ultimate responsibility for the overall administration of the affirmative action/equal opportunity program. The total integration of equal opportunity into all parts of personnel and program management is the **BOARD OF SUPERVISORS** responsibility. The **BOARD OF SUPERVISORS** will review all policies and procedures as they affect equal opportunity and affirmative action and ensure compliance with relevant federal and state statutes.

The right of appeal and recourse is guaranteed by the **COUNTY**. Any person who feels that he or she has been denied employment, participation, representation, or services in any program administered by the **COUNTY** because of race, creed, color, religion, sex, national origin, age, handicap, political affiliation, disability or citizenship has the right to file an equal opportunity complaint. Information and assistance relative to equal opportunity complaints shall be provided by the **BOARD OF SUPERVISORS**, who can be contacted at: **MAHASKA COUNTY COURTHOUSE, OSKALOOSA, IOWA 52577**.

This Equal Opportunity Policy of the **COUNTY** shall be posted in conspicuous places within the facility, distributed to all employees, contractors, and to the chairpersons of all advisory and policy-making groups.

**PASSED, ADOPTED, AND APPROVED** this 2nd day of January, 2018.

It was moved by Doland seconded by Groeneyk to approve the following resolution naming the depositories for county funds for the various offices for 2018 and until there is a need to increase the same. All present voted aye. Motion carried.

### **Resolution #2018-01 RESOLUTION NAMING DEPOSITORIES**

**RESOLVED**, that the Board of Supervisors of Mahaska County approved the following list of financial institutions to be depositories for the Mahaska County funds in conformance with all applicable provisions of Chapter 12C of the 2015 Code of Iowa as amended. The Treasurer, Sheriff, Recorder and Auditor are hereby authorized to deposit the Mahaska County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

**Treasurer:**

Midwest One Bank ó Oskaloosa, Iowa	\$30,000,000.00
Tru Bank ó Oskaloosa, Iowa	10,000,000.00
Bank Iowa ó Fremont ó Oskaloosa, Iowa	1,000,000.00
U.S. Bank, N.A. ó New Sharon, Iowa	1,000,000.00
Leighton State Bank ó Leighton, Iowa	1,000,000.00
<b>Sheriff:</b>	
Midwest One Bank ó Oskaloosa, Iowa	\$1,000,000.00
<b>Recorder:</b>	
Midwest One Bank ó Oskaloosa, Iowa	\$300,000.00
<b>Auditor:</b>	
Midwest One Bank ó Oskaloosa, Iowa for Jackson Cemetery Association Time Certificates.	\$20,000.00

It was moved by Groenendyk seconded by Doland to approve the following resolution. All present voted aye. Motion carried.

**Resolution #2018-02  
Record Retention**

**BE IT RESOLVED** that the Mahaska County Board of Supervisors of Mahaska County, Iowa as of this day (January 2, 2018) does hereby authorize county officers to destroy records in the officer's possession which have been on file for more than ten (10) years, and are not required to be kept as a permanent records per Iowa Code Section 331.323 2.d (2017).

Dated at Oskaloosa, Iowa this 2nd day of January, 2018.

It was moved by Doland seconded by Groenendyk to approve bills for December totaling \$1,408,687.32. All present voted aye. Motion carried

It was moved by Doland seconded by Groenendyk to approve the minutes of December 18<sup>th</sup> meeting. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by Doland to accept 2<sup>nd</sup> quarter report from Auditor. All present voted aye. Motion carried.

It was moved by Doland seconded by Groenendyk to add Lorraine Sinnott to County Attorney's office payroll as full time administrative assistant effective January 2, 2018 at a rate of \$19.75/hr. and remove from Auditor's office payroll effective January 1, 2018. All present voted aye. Motion carried.

It was moved by Doland seconded by Groenendyk to appoint the following residents of Mahaska County to the compensation commission with the addition of Chris

Fynaardt to the Realtor category in accordance with the 2017 Iowa Code Section 6B.4 entitled "Commission to Assess Damages". All present voted aye. Motion carried.

### **Compensation Commission Members - January 2018**

#### **Farm Owner Operator:**

Richard VandeHaar  
Ken VanGilst  
Wayne DeBruin  
Charles Oldham  
Homer Ferguson  
Ted VerSteegh  
Ernest Klaaren  
Steve Wanders  
Tim VanMaanen

#### **City Owner:**

Gordon Anderson  
Larry Applegate  
Gary Junkins  
Edd Elder  
Gordon Lindblom  
Don Arendt  
Gary Goldsmith  
Lowell Lenarz  
Lester Fynaardt

#### **Realtor:**

Robert Gatton  
Darlene Richards  
Tim Murry  
George Richard Wiedmann  
Connie Burke  
Russell Sparks  
Bonnie Bailey  
Chris Fynaardt

#### **Auctioneer-Banker-Farm Manager:**

Sandy Bailey  
Robert Shuman  
Ed Sullivan  
Lyle Siefeling  
William Bruxvoort  
Mark Hansen  
Chuck Webb  
James Feudner

It was moved by Groenendyk seconded by Doland to appoint Dr. Charles Argo and Dr. Deb DeJong Nielson to the Mahaska County Board of Health for three year terms ending December 31, 2020. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by Doland to appoint John Jacobs and Ron Groenendyk to the Pioneer Cemetery Commission for a three year term ending December 31, 2020. All present voted aye. Motion carried.

It was moved by VanWeelden seconded by Groenendyk to appoint Jeannie Bieri to the Stephen Memorial Animal Shelter Board for a two year term ending December 31, 2019. All present voted aye. Motion carried.

It was moved by Doland seconded by Groenendyk to accept the 2017 Weed Commissioner's Report presented by Ben Hoskinson, IRVM Director and authorize chairman to sign. All present voted aye. Motion carried. Mr. Hoskinson also presented a yearend report for the IRVM department.

It was moved by Groenendyk seconded by Doland to Certify Cost Allocation Report for FY19 as presented and authorize chairman to sign. All present voted aye. Motion carried.

It was moved by Doland seconded by Groenendyk to reject presented amendment to agreement with South Iowa Area Detention Service Agency. Ayes: Doland, Groenendyk. Nays: VanWeelden. Motion carried.

It was moved by Groenendyk seconded by Doland to authorize signature on Conservation Reserve Program Contract #2755C. All present voted aye. Motion carried.

It was moved by Doland seconded by Groenendyk to reduce the recommendation of the compensation board by .639% for Mahaska County elected officials wage in fiscal year 18-19. Recommendation was 3.13% for all elected officials Attorney, Auditor, Treasurer, Recorder, Sheriff and Supervisors. With .639% reduction all elected officials will receive a 2% pay increase for fiscal year 18-19. All present voted aye. Motion carried.

It was moved by Doland seconded by Groenendyk to set public hearing to reclassify level of service from 3 to 2 on the east 455 of 200<sup>th</sup> Street east of Parkin Ave. Hearing will be January 16, 2018 at 9:00 a.m. in courthouse conference room. All present voted aye. Motion carried.

It was moved by Doland seconded by Groenendyk to direct engineer to contact dealer to dispose of John Deere 7120 tractor and attached diamond mowers at estimate of \$7500. All present voted aye. Motion carried.

Engineer presented map of 2017 projects and reviewed activity through Secondary Road Department for the year.

Public comments: None

It was moved by Groenendyk seconded by Doland to adjourn. All present voted aye. Motion carried.

Attest: \_\_\_\_\_  
Susan L. Brown  
Mahaska County Auditor

\_\_\_\_\_  
Henry VanWeelden  
Mahaska County Board of Supervisors