

**May 16, 2016**

The Mahaska County Board of Supervisors met in regular session on the above date at 9:00 a.m. in the third floor conference room of the Mahaska County courthouse. Present were the following board members: Chairman ó Henry VanWeelden; Vice chairman ó Mike Vander Molen; Member ó Mark Doland. Also present were Jason Madison, Eduardo Zamarripa, CRI; Ken Allsup, Osky News; Angie Holland, Osky Herald; Dave Shanahan, County Engineer; Deann DeGroot. MCARD; Troy Bemis, Maintenance Director; Crystal Jimenez-Boender; and Susan Brown, Mahaska County Auditor.

This meeting was filmed by Communications Research Institute of William Penn University.

Chairman VanWeelden opened the meeting at 9:00 a.m. with a moment of silence.

It was moved by Doland seconded by Vander Molen to approve the agenda for today's meeting. All present voted aye. Motion carried.

It was moved by Doland seconded by Vander Molen to open public hearing for the amendment to the Mahaska County FY15/16 budget. All present voted aye. Motion carried. The notice of time and place of public hearing has according to law and as directed by the board been published on May 5, 2016 in the Oskaloosa Herald and The Sun. The affidavits of said publications are on file with the County Auditor. There were no comments received. It was moved by Vander Molen seconded by Doland to close the public hearing. All present voted aye. Motion carried.

It was moved by Doland seconded by Vander Molen to approve the FY15/16 Mahaska County budget amendment as published. Aye ó Doland, Vander Molen; Nay ó Van Weelden. Motion carried.

Revenues by Service Area: Other County Taxes/TIF Tax Revenue - \$26,000; Intergovernmental - \$481,040; Licenses and Permits - \$2,130; Charges for Service - \$22,020; Use of Money and Property - \$1,749; Miscellaneous - \$258,926.

Expenditures by Service Area: Public Safety & Legal Services - \$18,000; Physical Health & Social Services - \$2,200; Mental Health, ID & DD - \$134,000; County Environment & Education - \$41,077; Roads & Transportation - \$500,000; Administration - \$90,993; Nonprogram Current - \$172,100.

Appropriations by Department: Non-departmental - \$266,892; Secondary Road - \$500,000; Veterans Affairs - \$2,200; Conservation - \$25,128; Public Health - \$329; IRVM ó 10,461; County Farm - \$1,100; Medical Examiner - \$18,000; Sanitarian - \$260; Mental Health - \$134,000.

No Conservation report available today.

Deann DeGroot presented the MCARD monthly report and it was placed on file.

It was moved by Vander Molen seconded by Doland to approve the minutes of May 2<sup>nd</sup> and 9<sup>th</sup> meetings. All present voted aye. Motion carried.

It was moved by Doland seconded by Vander Molen to approve the second reading of Ordinance #25. All present voted aye. Motion carried. It was moved by Vander Molen seconded by Doland to waive 3<sup>rd</sup> reading and approve Ordinance #25. All present voted aye. Motion carried.

### **Ordinance #25**

## **AN ORDINANCE TO ESTABLISH A POLICY FOR THE CONSTRUCTION AND RECONSTRUCTION OF ROADWAYS AND BRIDGES ON THE MAHASKA COUNTY SECONDARY ROAD SYSTEM.**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS, MAHASKA COUNTY:

### SECTION 1 -- PURPOSE

The purpose of this ordinance is to establish MAHASKA County's policy for the construction of roads, reconstruction of roads, construction of bridges, reconstruction of bridges and other roadway and drainage features associated with road and bridge construction.

### SECTION 2 -- LEVEL OF SERVICE

The level of service shall be based on traffic counts, pavement type, roadway geometrics and other data used in accepted engineering design as established by the County Engineer, Iowa Department of Transportation and the Federal Highway Administration.

### SECTION 3 6 DESIGN CRITERIA

In implementation, this policy shall set the minimum design standards that MAHASKA County will follow in the construction or reconstruction of roads and bridges. These criteria shall be based on accepted engineering practices and standards established by the Iowa Department of Transportation and the Federal Highway Administration.

The County Engineer shall assure the minimum design standards established herein are adhered to in a uniform manner unless, in his or her professional determination, a deviation from standards is warranted. Minimum design standards are not subject to discretionary enforcement. Any deviations must be documented as unreasonable and or impossible to implement by the County Engineer and/or the County Board of Supervisors.

### PAVED ROUTES

- A) New Pavement
  - 1) New pavement shall be constructed with a 24' wide pavement and granular

shoulders. Intersections with non-paved roads may have pavement extended back onto the intersecting road 50' beyond the end of the intersection radius when traffic counts warrant, ADT > 100.

- 2) Paved shoulders and edge line rumble stripes shall be constructed if crash data warrants based on accepted HSIP and TSIP cost/benefit analysis.
- 3) Concrete rumble strips shall be installed on all approach stop situations.
- 4) Concrete pavement will be the first choice for pavement provided clear zone and shoulder widths can be maintained by design requirements.

#### B) Reconstruction of Pavement

1. Paved roads shall be reconstructed with a 24' wide pavement or to the previous pavement width, whichever is greater with granular shoulders.
2. Concrete rumble strips shall be installed on all approach stop situations.
3. Concrete pavement will be the first choice for pavement provided clear zone and shoulder widths can be maintained by design requirements.

#### UNPAVED ROADS

##### A) Gravel Roads

- 1) New construction of a gravel road shall have a 28' finished top, including shoulders.
- 2) Reconstruction of a gravel road shall be to the previous width prior to reconstruction.

##### B) Class B & C Roads

- 1) Class B and C roads will be built to the minimums as outlined by Iowa Code.

#### BRIDGES & Drainage Structures

##### A) Paved Routes

- 1) Bridges on paved routes shall be built with a minimum width of 30'. Wider structures will be installed when there are issues relating to oversized vehicles, pedestrian facilities, biking usage or other issues where the additional width is felt to be warranted.
- 2) Culverts under paved roads shall be concrete.
- 3) Pipe culverts larger than 54" in diameter shall be substituted with reinforced box culverts.
- 4) Design for drainage structures will be governed by accepted hydraulic design standards. Input from IDNR, Corp of Engineers, Iowa DOT, NRCS, or USGS may impact the size and type of the structure to be placed.
- 5) Water and livestock will use separate structures whenever possible.

##### B) Unpaved Routes

- 1) Bridges will be a minimum of 30' on gravel roads with "A" road classification. Culverts may be metal or concrete. Pipe culverts larger than 54" in diameter may be substituted with reinforced box culverts.

- 2) Design for drainage structures will be governed by accepted hydraulic design standards. Input from IDNR, Corp of Engineers, Iowa DOT, NRCS, or USGS may impact the size and type of the structure to be placed.
  - 3) Water and livestock will use separate structures whenever possible.
- C) Class B & C Roads  
Class B and C roads, and Dead end roads will be built to the minimums as outlined by Iowa Code.
- D) Entrance Bridges  
Any and all bridges/drainage structures that are fully or partially in the road right-of-way that serve as entrances to private property from the public roadway shall be considered the jurisdiction and responsibility of the County. If a structure does not sit fully or partially in the road right-of-way it will be considered a private structure and not under the jurisdiction of the county.

#### SECTION 4 -- REPEALER

All ordinances and resolutions, or parts thereof, in conflict herewith are hereby repealed.

#### SECTION 5 -- SEVERABILITY CLAUSE

If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

#### SECTION 6 -- WHEN EFFECTIVE

This ordinance shall be in effect immediately after its final passage and publication as provided by law. In addition, this ordinance shall remain in effect until such time the Board of Supervisors passes a future ordinance repealing this ordinance.

Passed and approved this 16<sup>th</sup> day of May, 2016.

It was moved by Vander Molen seconded by Doland to remove Alex Sirovy and Dana Linderman from Sheriff's payroll effective April 17, 2016 and May 12, 2016 respectively. All present voted aye. Motion carried.

It was moved by Doland seconded by Vander Molen to add Leslie Miller to Sheriff's payroll as part-time jailer effective May 2, 2016 at \$11.00 per hour. All present voted aye. Motion carried.

It was moved by Doland seconded by Vander Molen to approve 1051 Business Property Tax Credit applications, as recommended by the assessor, both currently active and new for 2015 values for property taxes collected FY16/17. All present voted aye. Motion carried.

It was moved by Vander Molen seconded by Doland to approve an addendum, as presented, to the Mahaska County Employee Handbook regarding a new Employee

Assistance Program to be implemented July 1, 2016. All present voted aye. Motion carried.

A public hearing regarding sale of county property is set for Tuesday, May 24<sup>th</sup> at 2:00 p.m. in the third floor conference room of the courthouse.

It was moved by Vander Molen seconded by Doland to approve bid from Hopkins Roofing of Pella to redo a portion of roof on Mahaska Building on South 11<sup>th</sup> St. Project cost: \$14,553.80. All present voted aye. Motion carried.

It was moved by Vander Molen seconded by Doland to approve and authorize chairman to sign contract with McCulley Culvert for bridge replacement on 305<sup>th</sup> St. Project BRS-CO62(90) 60-62. All present voted aye. Motion carried.

Committee reports: VanWeelden ó South Iowa Crime Commission has hired a new director. Vander Molen ó Mahaska County Solid Waste has recommended the Board of Supervisors handle household hazardous waste project. Doland ó Central Iowa Detention commission has approved an expansion project.

No public comments.

It was moved by Doland seconded by Vander Molen to adjourn. All present voted aye. Motion carried.

Attest: \_\_\_\_\_  
Susan L. Brown  
Mahaska County Auditor

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Henry VanWeelden  
Mahaska County Board of Supervisors