

July 1, 2002

The Mahaska County Board of Supervisors met on the above date at 7:45 a.m. to count the cash in the various county offices at the close of business on June 30, 2002. In the Auto Department of the Treasurer's office was \$3,406.94 in cash and \$20,101.35 in checks; also \$230.50 in non-sufficient funds checks; in the Tax Department of the Treasurer's office \$1,034.97 in cash and \$159,490.31 in checks. There was \$3,900,000.00 in Certificates of Deposit and \$7,000,000.00 in pass book savings. In the Recorder's office there was \$60.00 in cash. In the Auditor's office there was no cash and \$7500.00 in Certificate of Deposit for the Jackson Cemetery. In the Sheriff's office all money had been deposited with the treasurer.

July 1, 2002

The Mahaska County Board of Supervisors met on the above date at 9:00 a.m. in the third floor conference room of the courthouse with the following board members present: Howard Groenendyk; Henry W. VanWeelden and Greg Gordy. Also present were the following: Lori Faybik, Ottumwa Courier; Fred Bridges, Veterans Affairs Dept.; Arlene Wiedmann, County Treasurer, Sone Scott, Deputy Treasurer; Sue Lynn and Marie Ware, Tourism committee members; Russell Terpstra, Hunt, Kain & Associates; Jerry Nusbaum, County Engineer and Kay Swanson, County Auditor. Chairman VanWeelden called the meeting to order with a moment of silence.

It was moved by Gordy seconded by Groenendyk to approve the agenda with the addition of the matter of property tax credits and a correction to the Pella Planning and Zoning Commission. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by Gordy to approve the minutes of June 10th and June 17th. All present voted aye. Motion carried.

It was moved by Gordy seconded by Groenendyk to approve the bills for June in the amount of \$2,108,021.08 and payroll in the amount of \$374,228.38. All present voted aye. Motion carried.

It was moved by Gordy seconded by Groenendyk to approve the fourth quarterly and annual reports for Fiscal year 2001/2002 for the Auditor and Sheriff. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by Gordy to approve the following Resolution for Interfund Operating Transfers. All present voted aye. Motion carried.

RESOLUTION FOR INTERFUND OPERATING TRANSFER

WHEREAS, IT IS DESIRED TO AUTHORIZE THE AUDITOR TO PERIODICALLY TRANSFER FUNDS FROM THE GENERAL BASIC FUND AND RURAL SERVICES BASIC FUND TO THE SECONDARY ROAD FUND DURING the 2002-2003 budget year, and **WHEREAS**, said transfer must be in accordance with section 331.432 of the Code of Iowa,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MAHASKA COUNTY, IOWA as follows:

- Section 1.** The total maximum transfer from the General Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2002 shall not exceed the sum of \$126,900.00 and the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2002 shall not exceed the sum of \$1,355,469.00.
- Section 2.** On the quarterly basis after being notified of the apportionment of current property taxes, state replacement against levied property taxes, mobile home taxes, military services tax credit replacements, or livestock credit replacements to the General Basic or Rural Services Basic Funds, the auditor shall order a transfer from said fund to the Secondary Road Fund.
- Section 3.** The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Services Basic Fund, respectively, multiplied by the ratio of said fund total maximum transfer to the Secondary Road Fund, to the sum of said fund's total current property tax levy, total mobile home taxes, total military service tax credit replacements and total livestock credit replacements.
- Section 4.** Notwithstanding the provisions of sections 2 and 3 of the resolution, total transfers shall not exceed the amounts specified in Section 1.
- Section 5.** Notwithstanding the provisions of sections 2 and 3 the amount of any transfer shall not exceed available fund balances in the transferring fund.
- Section 6.** The auditor is directed to correct his/her books when said operating transfers are made and to notify the treasurer and county engineer of the amounts of said transfers.

It was moved by Gordy seconded by Groenendyk to approve the following resolution for appropriations for the departments. All present voted aye. Motion carried.

WHEREAS, It is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2002 in accordance with Section 331.434 subsection 6, of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Mahaska County, Iowa as follows:

SECTION 1. The amounts itemized by the fund and department or office on the following schedule are hereby appropriated from the resources of each fund as itemized, to the department or office listed.

SECTION 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer to make expenditures or incur obligations from the itemized fund, effective July 1, 2002.

SECTION 3. In accordance with section 331.437, Code of Iowa no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditures of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

SECTION 4. If at any time during the 2002/2003 budget year the auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, he/she shall immediately so inform the board and recommend corrective action.

SECTION 5. Auditor shall establish separate accounts for the appropriations authorized in section 1, each of which account shall indicate the amount of appropriations, the amounts charged thereon, and the unencumbered balance. The Auditor shall report the status of accounts to the applicable departments and officers quarterly during the 2002/2003 budget year.

SECTION 6. The appropriations authorized to the resolution lapse at the close of business on June 30, 2003.

APPROPRIATIONS:

Nondepartmental - \$1,241,561.00; Board of Supervisors – \$163,432.00;
Auditor- \$282,689.00; Treasurer - \$347,753.00; Attorney- \$ 206,256.00;
Sheriff - \$828,492.00; Recorder - \$121,082.00; Engineer - \$4,753,000.00;
Veterans Affairs - \$80,125.00; County Conservation - \$289,552.00;

Community Health - \$116,390.00; Sanitation - \$64,691.00;
Roadside Vegetation Management - \$102,924.00; Community Services - \$150,788.00;
County Care Facility - \$11,735.00; Medical Examiner - \$27,600.00;
Correctional Services - \$650,073.00; District Court - \$230,455.00;
Libraries - \$59,225.00; Child Support Recovery - \$313,947.00;
Emergency Medical Services - \$6,695.00; Mahaska Building - \$17,620.00
Pioneer Cemeteries - \$5,025.00; Crime Prevention - \$71,185.00
Law Enforcement Center - \$93,182.00; Courthouse - \$174,617.00;
Information Technology - \$110,820.00; Mental Health - \$2,502,540.00;
Human Services Administration - \$91,100.00; Animal Control - \$109,128.00;
Emergency Management - \$22,225.00; Operating Transfers - \$1,482,369.00
Assessor- \$261,342.00; Communications – Surcharge - \$134,150.00;
Communications – Operations - \$308,400.00;

It was moved by Groenendyk seconded by VanWeelden to approve the following salaries for the 2002/2003 fiscal year as set and approved in the adoption of the county budget for 2002/2003 adopted on March 13, 2002. All present voted aye. Motion carried. Salaries approved for elected officials by the compensation board as follows after being reduced by the Supervisors at the budget hearing. The changes were for the Sheriff, Treasurer, Recorder and Auditor from 8% to 3% and for the Attorney and Supervisors from 5% to 0%. All of the salaries are effective July 1, 2002.

Elected Officials:

Supervisors - \$24,330.00; Auditor - \$39,040.00; Treasurer - \$38,390.00;
Attorney - \$64,060.00; Sheriff - \$49,130.00; Recorder - \$37,880.00.

Supervisors Office –Clerk - Shirley Ashman - \$22,190.00;
ADA Coordinator - Shirley Ashman - \$300.00; Auditor’s deputies –
Sue Brown - 80%; Jody Gott - 70%; Teresa Paige - 65%; Sheryl Shaw - 60% of the
auditor’s salary. Part-time – Tena Weiland - \$7.71 per hour. Poll workers \$6.50 per hour;
Treasurer’s deputies –Sone Scott - 80%; Connie Schippers - 76%; Judy Stone - 70%;
Terri Haworth -70%; Becki Ford - 65%; Tracey Gilliland - 60% of the Treasurer’s salary.
Part-time help - Virginia Rexroth - \$8.82 per hour. Attorney’s Office -
Assistant County Attorney - Richard Scott - \$37,500.00;
Administrative Assistant - Valerie Lindenman - \$28,000.00;
Legal Secretary - Renee Steinke - \$24,650.00 (60% from the Attorney’s office and 40%
from the sheriff’s office). Sheriff’s Office – Criminal Analyst – Jane Strawn - \$24,650.00;
Civil Process Server – Judy Heinrichs - \$24,650.00; Civil Process Server – Renee Steinke
– (\$24,650.00 (40% from the sheriff’s office and 60% from the attorney’s office);
Reserve Officer – Dennis Dursky - \$8.50 per hour; Reserve Officer Transporters - \$6.50
per hour; Sheriff’s Deputies –Paul DeGeest – 85%;Richard Adams – 80%;Donald
DeKock – 80%;Lyle Dickey – 80%;Beverly Hutchinson – 80%;Scott Miller – 80%;
Randy Poe – 80%; Matthew McCain – 78%;Trevor Wells – 78% of the sheriff’s salary.
Adult Corrections –Jail Administrator – Larry Septer - \$35,500.00; Jailers –Kathleen
Anderson - \$31,550.00; Emily Vandekieft - \$31,550.00; Julie Parks - \$31,550.00; Karri

McCallum - \$31,550.00; Michelle Burroughs - \$29,600.00; Kevin Lamberson - \$25,780.00; Kathy Blumhagen - \$23,850.00; Kevin Durian - \$23,850.00; Larry Davis - \$21,930.00; Emmy Williams - \$21,930.00; Dana Linderman - \$21,930.00; Custodian – Dominick Romano - \$9.12 per hour – part time; Recorder’s deputy – Diane Crookham - 80% of the recorder’s salary; Part-time - Joyce Klein - \$9.18 per hour; Information Technology - GIS Coordinator – Jon Lubke - \$42,613.00; Veterans Affairs Director - Fred Bridges - \$6,300.00; Board members \$25.00 per meeting; Conservation Department: Conservation Director – Michael Gipple - \$32,760.00; Administrative Assistant - Shirley Stursma - \$7.61 per hour; Naturalist - Peter Eyheralde - \$26,080.00; Park Technician - Richard Flander - \$21,676.00; Park Ranger - Benjamin Hoskinson - \$25,253.00; Summer Park Ranger - \$8.00 per hour; Summer Help - \$6.50 per hour (3 employees) Child Support Recovery: Assistant County Attorney – Robert Forrest - \$37,118.00 Support Recovery Officer – Kristine Neubert - \$32,224.00; Support Recovery Assistant - James Alexander - \$28,378.00; Support Recovery Assistant - Holly Couch - \$25,234.00; Support Recovery Assistant - Valerie Smithberg - \$ 23,566.00; Legal Secretary - Kelly Blankenship - \$19,760.00; Clerical – Shelia Shafer - \$18,387.00; Courthouse Custodian – Ron Brown - \$28,345.00; Part time help - \$7.00 per hour; Sanitarian – Donald Russell - \$37,000.00; Central Point of Coordination Administrator - Joleen Arnold - \$38,779.00 (20% community relief and 80% mental health dept.) General Relief Director - Connie Kitzman - \$21,755.00 (80% community relief and 20% mental health dept.); Case Management – Case Manager - Christy VanWyk - \$28,253.00; Case Manager - Laura Buch - \$28,253.00; Case Manager - Sharon Watson - \$11.00 per hour. Part time 25 hr/wk; Extra help \$11.00 per hour – 25/hr/wk; Weed Eradication – Roadside Vegetation Manager – Christopher Snyder - \$29,525.00; Roadside Assistant - Rodney VanDonselaar - \$9.50 per hour. Engineer’s Office; County Engineer - Jerome Nusbaum - \$70,920.00; Assistant to the Engineer – Joseph L. Albright - \$41,080.00 Clerk - Colette Scott - \$26,349.00; Secondary Road Department: Road Maintenance Supervisor – Howard Gay - \$18.89 per hour; Maintenance & Equipment Operator – John Armstrong - \$15.03 per hour; Maintenance & Equipment Operator – Darryl Beach - \$15.03 per hour; Maintenance & Equipment Operator – Randall Brostrom - \$15.03 per hour; Maintenance & Equipment Operator – Johnnie Buban - \$15.03 per hour; Maintenance & Equipment Operator – Rick Cady - \$15.03 per hour; Maintenance & Equipment Operator – Kirk Corbin - \$15.03 per hour; Maintenance & Equipment Operator – John Davis - \$15.03 per hour; Maintenance & Equipment Operator - Glenn Gerard - \$15.03 per hour; Maintenance & Equipment Operator – Scott Gilliland - \$15.03 per hour; Maintenance & Equipment Operator – Merlin Hite - \$15.03 per hour; Maintenance & Equipment Operator – Dan Major - \$15.03 per hour; Maintenance & Equipment Operator – Merlin Robertson - \$15.03 per hour; Maintenance & Equipment Operator – Douglas Rodwell - \$15.03 per hour; Maintenance & Equipment Operator - Donnie Smith - \$15.03 per hour; Maintenance & Equipment Operator – James A. Smith - \$15.03 per hour; Maintenance & Equipment Operator - Melvin Smith - \$15.03 per hour; Maintenance & Equipment Operator - Bill Swink - \$15.03 per hour; Maintenance & Equipment Operator - Mike Taylor - \$15.03 per hour; Maintenance & Equipment Operator – Joshua Thornbrugh - \$15.03 per hour; Maintenance & Equipment Operator – Timothy Thornbrugh - \$15.03 per hour; Maintenance & Equipment Operator – Scott

VanGilst - \$15.03 per hour; Maintenance & Equipment Operator – Stephen Walker - \$15.03 per hour; Heavy Equipment Mechanic – Don VanDonselaar - \$15.57 per hour; Shop Manager – Jerry Wright - \$16.60 per hour; Technician II – Michael Rodwell - \$15.08 per hour; Technician III – Brandt Smith - \$15.68 per hour; Truck Driver & Laborer/Signman – Dennis Houser - \$15.34 per hour; Summer help - \$8.75 per hour; Mowers for summer - \$9.00 per hour; Stephen’s Memorial Shelter Animal Control: Director - Monica Becker - \$24,900.00; Faye Phillips – 8.00 per hour – full time; Leo Denburger - \$7.60 per hour – part time; Stephanie Stickler - \$5.50 per hour – part time; Mike Visser - \$5.50 per hour- part time; Emergency Management – Coordinator - R.D. Keep - \$15,600.00 Communications: Criminal Justice Manager - \$6,000.00 Director – Randy Frazier - \$36,800.00 Chief Dispatcher – Grant McLeland - \$31,800.00;(75 % surcharge; 25% operations) Dispatcher –I-Lori Milligan - \$11.90 per hour; Cheryl Eklofe - \$13.50 per hour; Patti Sines - \$11.40 per hour; Cathy Houser – \$13.50 per hour; Dispatcher –II- Mary Harding - \$12.65 per hour; David Cloyed - \$10.65 per hour (60% surcharge; 40% operations) Becky Wanders - \$10.40 per hour; Lori Brainard - \$10.65 per hour – part time

It was moved by Groenendyk seconded by Gordy to approve the Veteran’s Affairs Monthly reports for April and May, 2002. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by Gordy to reappoint Joe Durian to the Veteran’s Affairs Commission for a 3 year term beginning July 1, 2002. All present voted aye. Motion carried.

County Treasurer, Arlene Wiedmann and Deputy Treasurer, Sone Scott spoke to the board regarding the need for space for the Driver’s Licensing Department. The county will be taking this service over in the near future. The traveling team will not be coming to Oskaloosa by July 2003. They had visited with a neighboring county to see how they had set this up. Probably will take this over by December 1, 2002. No decisions were made today. Will check out any space available in the courthouse.

Sue Lynn and Marie Ware gave the board an update on the accomplishments of the tourism committee.

It was moved by Groenendyk seconded by Gordy to approve the Support Agreement with Solutions for 2002/2003 at a cost of \$22,700.00 and the Consulting & Services Agreement. All present voted aye. Motion carried.

It was moved by Gordy seconded by Groenendyk to approve the request of Main Street, Oskaloosa to use the parking lot south of the courthouse and to have the rest rooms open on August 1, 2002 for Sweet Corn Serenade until 9:00 p.m.. All present voted aye. Motion carried.

It was moved by Gordy seconded by Groenendyk to approve the following resolution for the Regional Utility Service Systems. All present voted aye. Motion carried.

RESOLUTION

Mahaska County, by its Board of Supervisor's, does hereby pass this Resolution approving and authorizing the Regional Utility Services Systems (RUSS) to issue Revenue Bonds in an amount not exceeding \$58,000 and to issue interim financing notes anticipating the issuance of such Revenue Bonds to finance the acquisition and construction of plants and systems for sanitary sewer service to serve the City of Mt. Sterling, Iowa (the "Project").

Passed and approved July 1, 2002.

Mahaska County

By Henry W. VanWeelden
Chairperson, Board of Supervisors

ATTEST:

County Auditor

It was moved by Gordy seconded by Groenendyk to approve the request of the Auditor to increase the wages paid to pollworkers to \$6.50 per hour. All present voted aye. Motion carried.

The mileage rate will remain at \$.28 per mile.

Bids for the county audit were opened.

Hunt, Kain & Associates, P.C.

Fiscal year ending 2003 - \$16,500.00

Fiscal year ending 2004 - \$17,100.00

Fiscal year ending 2005 - \$17,800.00

Gardiner & Company, P.C.

Fiscal year ending 2003 - \$10,000.00

Fiscal year ending 2004 - \$10,500.00

Fiscal year ending 2005 - \$11,000.00

It was moved by Gordy seconded by Groenendyk to table this matter until July 15, 2002 meeting. All present voted aye. Motion carried.

The Knox Addition plat was tabled for more information.

It was moved by Groenendyk seconded by Gordy to approve the request of the engineer to terminate the employment of Harry Boender as of June 21, 2002. All present voted aye. Motion carried.

It was moved by Gordy seconded by Groenendyk to approve the South Central Iowa Clandestine Lab Enforcement Mutual Aid Agreement. All present voted aye. Motion carried.

It was moved by Groenendyk seconded by VanWeelden to name Greg Gordy, Vice Chairman of the Board of Supervisors to the Pella Planning & Zoning Commission. All present voted aye. Motion carried.

It was moved by Gordy seconded by Groenendyk that Mahaska County reduce the Homestead, Military and Elderly Credits for taxes payable 2002/2003 in accordance with Code of Iowa section 25B.7. All present voted aye. Motion carried.

Work session with the engineer:

Items discussed were: VanderLinden Drive Negotiation
Striping Plan; Payment of Inspection charges for Beacon Bridge; GASB #34; Screen rental for processing 4,000 tons Cargill free sand.

It was moved by Gordy seconded by Groenendyk to adjourn. All present voted aye. Motion carried.

Henry W. VanWeelden, Chairperson
Mahaska County Board of Supervisors

ATTEST: _____
Kay Swanson, Mahaska County Auditor